

Big Local DY10

3 neighbourhoods, 1 voice

Steering Group Meeting

11th September 2013, 7-8.30pm, St. Marys Church

Present	Apologies
Rev. Rose Lawley - Chair (RL) Rob Brown (RB) Carol O'Brien (CO) Terry Thomas (TT) Jayne Nicholl (JN) Siri Hayward (SH) Brenda Lines (BL) Anne Barker (AB)	John Stevenson (JS) Jo Knight (JK) Sarah Rook (SR) Vander Browning (VB) Sandra Weidrick (SW) Meg Mullen-Knight (MM)
Invited	
Justin Bryant (JB) - Vestia Community Trust Helen Fairweather (HF) - Big Local Rep	

1	Introduction & Apologies	RL welcomed everyone to the meeting and read out the apologies.
2	Photo Competition	<p>Printing The group were asked to make a decision concerning the canvas printing of the low resolution images. The group decided that the lower quality images would be printed together on 1 canvas for the display and that a framed print would be given as the prize. ACTION: JB to organise printing of canvas for display</p> <p>Display The group agreed that they would have the main canvas display that will be used in different venues. BL suggested the group could also have the pictures printed onto a pull up banner. This could then be used in venues that the full canvas print is not suitable. The group agreed this was a good idea. ACTION: JB to organise printing of pull up banners</p> <p>The group also agreed that some information leaflets/promotional items should be made available during the</p>

		<p>display. It was also suggested that a comments book or comments cards are made available to gather feedback about the images.</p> <p>Possible Venues CO asked the group if they would consider the display going out of the Big Local area. This was discussed by the group who agreed that part of promoting the project included raising the profile of the area across Kidderminster therefore it is ok to display outside of area. The group discussed potential venues which included:</p> <ul style="list-style-type: none"> • Trinity Church • St. George's Church • All Schools in area • Pubs – Bluebell • Library Gallery • Wyre Forest House – WFDC • Boars Head Gallery • St. Ambrose Club <p>ACTION: JB to make contact with venues to arrange displays</p>
3	Schools Project	<p>The group reviewed the draft project specification document for the schools 'Thinking Tomorrow Today' project and amendments were made.</p> <p>There was a group discussion about the best way to get the schools on board with this idea. BL offered to make contact with the Schools to find out a named person to invite and get some initial feedback on the proposal. She will invite them to a 'Tea & Cake' meeting to discuss the draft proposal. BL will see if St. Marys could be used as a venue for this meeting and if it's possible for young people to make the cakes (funding available from BLDY10). A provisional date has been set – 3.30pm on Tuesday 8th October. Any member of the group is welcome to attend. Volunteers so far – RL, CO, BL, JN, JB.</p> <p>ACTION: BL to contact Schools and feedback to group</p> <p>RB asked if Holy Trinity School is within the Big Local area as we had not included them in the draft idea. It was confirmed they are within the area therefore will be included in the project however we will specify the project is for primary age children only.</p> <p>The group will organise the celebration event for W/C 10th Feb 2014 (week before half term).</p>

4	Targeted Engagement Activity	<p>JB provided an update from JK: As requested by the group she has spoken with the Polish contact from Sainsburys who is interested but unable to attend meetings on Tuesday or Wednesdays. JK has agreed to drop some information around to her.</p> <p>RB & CO informed the group they have recently spoken with someone they know who is involved with the Bangladeshi Community within the area. He is willing to come along the meeting to discuss engagement ideas.</p> <p>ACTION: CO to pass on mobile number to JB so the contact can be invited to meeting</p>
5	Community Research	<p>JB updated the group that to date 213 questionnaires have been completed.</p> <p>JB will now collate this info and put them into word pictures. The group agreed that JB can group phrases and sayings so that the ‘themes’ emerge from the document.</p> <p>ACTION: JB produce word pictures as part of the profile document</p>
6	Big Local Profile	<p>A draft profile will be produced to review and amend at the review day in October.</p>
7	Budget	<p>JB stated there is no change to the budget presented at the last meeting.</p>
8	Events	<p>The group were asked to forward details on any events to JB so they can be included on the BLDY10 website and Facebook page.</p>
9	Any Other Business	<ul style="list-style-type: none"> • Big Local Network Meeting <p>HF summarised ideas for the network meeting. Residents from neighbouring Big Local areas (approx. 20 people) will be invited to attend 11am – 4pm. Venue TBC but somewhere near to train station if possible. Venues suggested included St. George’s Club, St. Ambrose Club, Railway Bell Pub and St. George’s Annexe. The agenda/workshops will be organised by the Big Local Reps however it was suggested that each area is asked to:</p> <ul style="list-style-type: none"> • Suggest 1 topic/issue/idea that want included on the agenda • Bring along a display for a ‘market place’ area where each project can showcase what they have achieved. <p>ACTION: HF to contact other Reps to invite their areas</p> • Big Local DY10 Review Meeting <p>As previously agreed a review meeting will be held look at what has been achieved, progress made, challenges faced</p>

		<p>and planning for the future. The provisional date for this is Saturday 26th October 12pm – 5pm. Lunch will be provided - Venue TBC</p> <p>ACTION: JB source venue and work with group to develop an agenda</p> <ul style="list-style-type: none"> • Wyre Forest Community Awards JB reminded the group there is still time to nominate individuals and community groups for the Wyre Forest Community Awards. The closing date is Friday 13th September. For more information visit http://www.vestia.org.uk/communityawards/ • Six Towns Credit Union RB shared the good news that Wyre Forest will at last receive a service from a Credit Union. Six Towns Credit Union will be operating in the area although the exact level or type of service is unknown. The group agreed it would be good to find out more and possibly invite them along to a meeting to discuss the impact on the Big Local area.
11	Date of future meetings	<p>Due to the review meeting and the Network meeting another Steering Group meeting date has not been set.</p> <ul style="list-style-type: none"> • Tuesday 8th October 3:30pm – Venue TBC – Schools project meeting • Saturday 26th October 12pm – 5pm – Big Local DY10 Review meeting – Venue TBC • Saturday 16th November 11am - 4pm – Big Local Network Meeting - Venue TBC.